

**BASTROP COUNTY  
PAYROLL SCHEDULE  
FISCAL YEAR 2023-2024**

	<b>Pay Date</b>	<b>PAYS FOR</b>	<b>TIMESHEET / TIME ENTRY DUE</b>	<b>Holiday Schedule *</b>
1	<b>10/13/2023</b>	9/25/2023 thru 10/8/2023	<b>10/6/2023</b>	
Note: this payroll may include adjustments to account for differing pay rates between fiscal years				
2	<b>10/27/2023</b>	10/9/2023 thru 10/22/2023	10/23/2023	Yes
3	<b>11/10/2023</b>	10/23/2023 thru 11/5/2023	11/6/2023	
4	<b>11/22/2023</b>	11/6/2023 thru 11/19/2023	<b>11/16/2023</b>	
	<b>12/1/2023</b>	<i>Longevity 2023</i>	n/a	
5	<b>12/8/2023</b>	11/20/2023 thru 12/3/2023	12/4/2023	Yes
6	<b>12/22/2023</b>	12/4/2023 thru 12/17/2023	12/18/2023	
7	<b>1/5/2024</b>	12/18/2023 thru 12/31/2023	<b>12/29/2023</b>	Yes
8	<b>1/19/2024</b>	1/1/2024 thru 1/14/2024	<b>1/12/2024</b>	Yes
9	<b>2/2/2024</b>	1/15/2024 thru 1/28/2024	1/29/2024	Yes
10	<b>2/16/2024</b>	1/29/2024 thru 2/11/2024	2/12/2024	
11	<b>3/1/2024</b>	2/12/2024 thru 2/25/2024	2/26/2024	Yes
12	<b>3/15/2024</b>	2/26/2024 thru 3/10/2024	3/11/2024	
13	<b>3/28/2024</b>	3/11/2024 thru 3/24/2024	<b>3/22/2024</b>	
14	<b>4/12/2024</b>	3/25/2024 thru 4/7/2024	4/8/2024	Yes
15	<b>4/26/2024</b>	4/8/2024 thru 4/21/2024	4/22/2024	
16	<b>5/10/2024</b>	4/22/2024 thru 5/5/2024	5/6/2024	
17	<b>5/24/2024</b>	5/6/2024 thru 5/19/2024	5/20/2024	
18	<b>6/7/2024</b>	5/20/2024 thru 6/2/2024	6/3/2024	Yes
19	<b>6/21/2024</b>	6/3/2024 thru 6/16/2024	<b>6/14/2024</b>	
20	<b>7/3/2024</b>	6/17/2024 thru 6/30/2024	<b>6/27/2024</b>	Yes
21	<b>7/19/2024</b>	7/1/2024 thru 7/14/2024	7/15/2024	Yes
22	<b>8/2/2024</b>	7/15/2024 thru 7/28/2024	7/29/2024	
23	<b>8/16/2024</b>	7/29/2024 thru 8/11/2024	8/12/2024	
24	<b>8/30/2024</b>	8/12/2024 thru 8/25/2024	8/26/2024	
25	<b>9/13/2024</b>	8/26/2024 thru 9/8/2024	9/9/2024	Yes
26	<b>9/27/2024</b>	9/9/2024 thru 9/22/2024	9/23/2024	

\*Holiday schedules: submit time by 10am on the date shown for all employees who are **not** scheduled to work on the weekend and/or holiday(s) remaining in that pay period (We have high-lighted the Time Entry Due dates that do not fall on Monday). Time for employees who do work on those dates must be submitted by 10 am on the next business day.

^ 3rd Paycheck: No special earnings types paid / no voluntary deductions taken

Approved in Commissioner's Court: 8/28/2023